



A.Y. 2025/26

# guide **exchange** undergraduate



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*A quick guide to exchange programs for undergraduate students.*

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*All information in this PDF is taken from the Bocconi website and its guides; it has been reworked and summarized in a single document with no intention of replacing official documents.*





The Exchange program provides the opportunity to spend a study period abroad, lasting one semester, at a partner university, during the **THIRD YEAR** of your undergraduate degree.

It will be possible to convert up to a **MAXIMUM of 5 EXAMS** (regardless of the number of Bocconi credits).

It is **NOT** possible to convert, if taken abroad:

- courses already taken at Bocconi and recorded in the academic career;
- computer science exams;
- mandatory courses specific to other degree courses;
- forbidden teachings

 *Important*

- *For the Exchange Program to be recognized in your career, you must convert at least one exam taken abroad.*
- *Recognition of the Exchange Program allows you to obtain +1 point on your final degree grade, according to Bocconi rules.*



# taxes.

Students participating in the exchange program are **EXEMPT** from paying fees at the **PARTNER UNIVERSITY**.

However, the **STUDENT** is responsible for his/her own **travel, food, accommodation** and any other additional expenses related to the experience to be undertaken.

In particular, **ACCOMMODATION IS EXPLICITLY EXCLUDED** from agreements between Bocconi University and partner schools, but **may be made available** by them.

**! Note: During the exchange semester, the student continues to pay regular Bocconi university fees.**

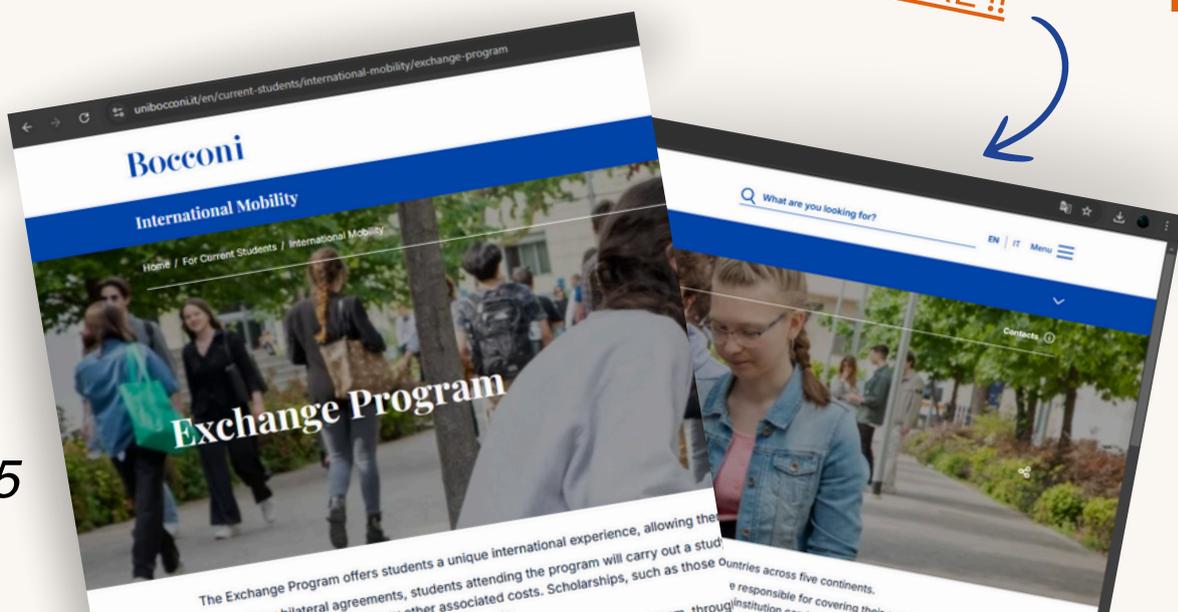
## INTERNATIONAL MOBILITY GRANT

A **participation contribution**, of varying amounts, assigned to all students participating in international mobility programs that will be taken into consideration without the need to apply. The funds are taken from a mix of resources between Erasmus+ funds, ministerial funds and Bocconi University's own funds. Obviously, **the disbursement of the contribution is not automatic** but is subsequent to the Office's assessments that take into account: any conditions of economic disadvantage verified by the University on the basis of the economic-patrimonial condition of the students, destination and actual duration of the mobility experience.

The granting of scholarships will be subject to the requirements set by the various national or international institutions.

Erasmus+ Students selected by European partner universities participating in the Erasmus+ program are automatically eligible for an Erasmus grant, subject to completion of the required procedures and subject to funding availability.

For more information, visit  
the Bocconi website  
**!! CLICK HERE !!**



# Scholarships.

# CREDITS & MEDIA

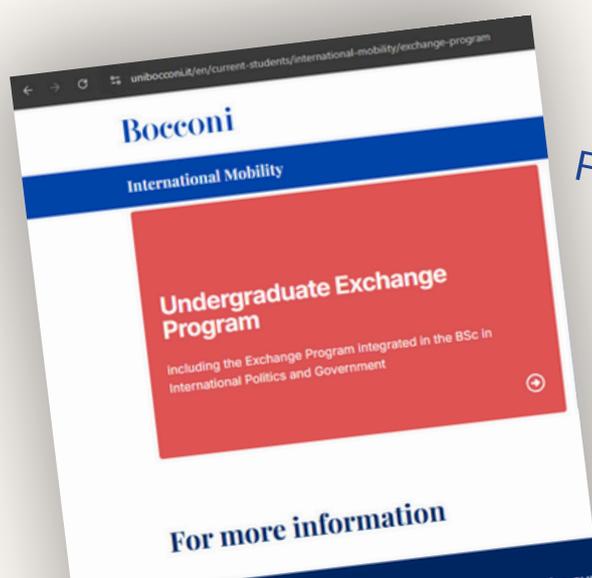
## Undergraduate Requirements

### Students

- enrolled in the **2nd year** of undergraduate degree courses
- with **60% of 1st year credits** recorded in the career
- minimum weighted average of **22/30**

## Additional academic requirements for universities

Some universities have additional academic requirements (e.g., minimum average grade). For more details, please refer to the brochure for your specific program and academic year (Destinations & Other Tools section).



For more information  
information  
**!! CLICK HERE !!**





# LANGUAGE REQUIREMENTS

Bocconi minimum language requirements:

- B2 English
- B1 French / Spanish / German
- A2 Portuguese

The minimum language requirement must be met by the application deadline indicated each year on the official Bocconi website.

**For languages other than English** (with the exception of Portuguese), **undergraduate students may apply provided that:**

- **the language is present in the study plan as a second language;**
- **the second language exam must be passed by the summer session of the selection year.**





**! ATTENTION - CITIZENSHIP !**

For some destinations, you cannot apply if you are a citizen of the host country.

This rule is specific to each university: it is always necessary to check the destination's brochures and notes.

# SPECIAL REQUIREMENTS

There may be additional academic requirements required by the specific host university (e.g. minimum average, language certification, specific IELTS scores, etc.)

Additional language requirements are listed in the destination brochure under “Additional language requirements”

**! Important**

- **Additional language certifications** required by specific universities must always be **uploaded to Punto Blu by the application deadline**, even if already registered in the student's academic career.
- **Certifications you wish to convert into Bocconi language exams must meet the Language Center's deadlines**, otherwise they will not be considered for the purposes of your score.



# application & selection.



## When?

The application opening and closing dates vary each year.

It is necessary to always refer to the official “Timing & Deadlines” section of the Bocconi Exchange website.

## Come?

Online application via Punto Blu

1. Upload certifications in the “Attachments” section  
(SURNAME\_NAME\_SECURITY NUMBER\_CERTIFICATION)
2. Print the registration receipt

During the application phase, up to a maximum of 10 destinations can be entered (min. 1 – max. 10) in order of preference (where destination 1 is the preferred one)

**ATTENTION:** It is NOT possible to choose the exchange semester, which will be chosen in case of selection and acceptance



# DESTINATIONS

[Brochure EXCHANGE PROGRAM 2025/26 Undergraduate school](#)



Universities where you can find many courses from your degree programme (although the application can be submitted by students of any course) display the wording **"RECOMMENDED FOR"**

Universities where you can only apply if you are enrolled in the specified degree course show the wording **"RESERVED FOR"**

**!** *Some partner universities may require you to earn a minimum number of credits during your exchange period, regardless of the number of exams you will then convert to Bocconi.*

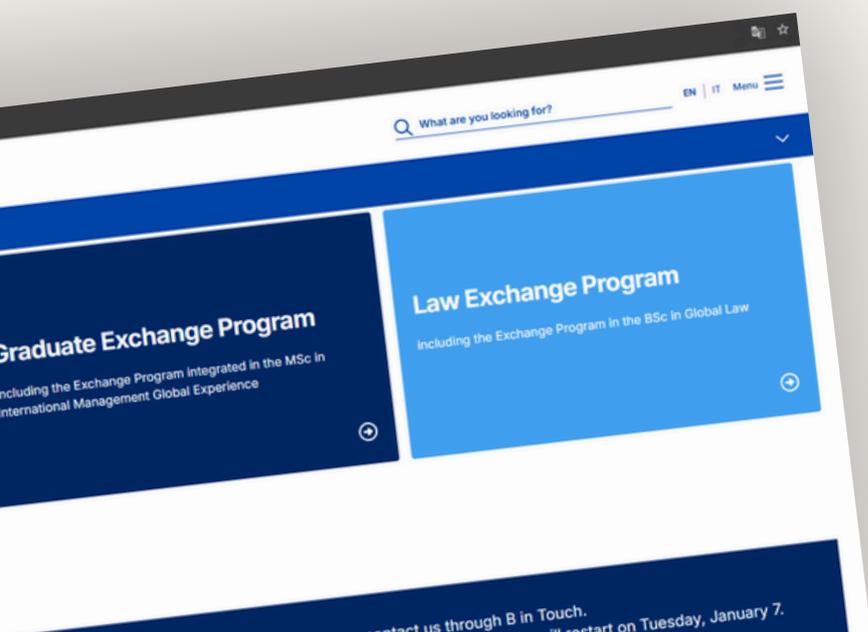


# SCORE CALCULATION

The selection is based on merit, for the undergraduate degree courses the weighted average (MP) of the exams taken **within the official deadline of the winter exam session** is considered + (0.1 for each credit above the minimum required, 0.098 for CLEACC; 0.102 for BAI, BESS and BEMACS)

$$MP + [ 0.1 \times (NC - \text{MIN NC required}) ]$$

To calculate your score for the universities you're interested in and compare it to the averages of previous years, you can consult our calculator.



For more information  
information  
**!! CLICK HERE !!**





# COMMUNICATION

About a month after submitting your application, you'll receive a confirmation email at your **@studbocconi** address. You will then be able to check the assignment on PuntoBlu.

## ACCEPTANCE

After the rankings are published, students must confirm their starting semester (if available). It is their responsibility to:

Complete the application for the foreign university

1. Obtaining documents for expatriation
2. Provide any documents needed to benefit from the Erasmus scholarship in a timely manner.



# waiting list & rinuncia.



## Waiting list

Students who are not selected will be included in the waiting lists for the destinations for which they applied.

In the event of cancellations, the Study Abroad Office will contact the students on the waiting list via email at their institutional address, in order of their placement on the ranking.

Any student **who withdraws from the program will be excluded from the program and will not be allowed to remain on the waiting list** for the other destinations for which they had applied.

## Withdrawal

Once the rankings are published, selected students who decide to withdraw must communicate their decision by rejecting the assigned destination via **Punto Blu**, according to the procedures and deadlines indicated on the website or in the selection email sent to their institutional address. Any student who decides to withdraw may **NOT**:

- be assigned to one of the other destinations chosen during the application phase or with places remaining available;
- apply for other selections of the Exchange program, within the scope of the ongoing academic career;
- **go abroad as a Free-Mover student, as part of their ongoing academic career.**

**Waiting list updates depend on the nomination deadlines of the partner universities and mainly occur in the spring semester.**



## Exchange report

The reports are destination-specific surveys completed **by students**. They focus on courses attended, accommodation, average cost of living, etc.

They are very useful for getting testimonials from students and understanding whether the foreign university you are applying to can actually offer what you are looking for.

**To view the reports:** [CLICK HERE](#)

- > “To access the Reserved Area please click here.” (bottom)
- > Enter your yoU@B diary login credentials
- > “Selection menu” (top right)
- > “Undergraduate students” (Exchange Area)
- > “Exchange students 2022-2023,2023-2024,2024-2025” (Students’ Report)
- > Choose the year to view and then the destination

how to choose?



## At the host university

Many universities have strict deadlines: it's essential to check your mailbox daily, where the Study Abroad office may contact you. Additionally, you must submit any requested **documents** (original and copy) to the office.

## Passport and visa

After the selection process, you will be asked to provide a **copy of your valid passport** to issue the necessary documents and obtain the visa, according to the deadlines.

## Erasmus

Students selected for European Universities, which are part of the **Erasmus+ program**, will be able to benefit from a scholarship (see the "scholarships" section).



## Insurance

You must have valid insurance for the entire duration of your study abroad. Some universities have a specific insurance plan.

## Accommodation

Accommodation is **your own responsibility**, as is travel, and can vary. It's a good idea to check with your host university and read the reports of exchange students who have already been there.

## Safety

Before leaving, Bocconi encourages you to register on the [Viaggiare Sicuri - MAE](#), [Dove siamo nel mondo - MAE](#) and [International SOS](#) websites.

## FOR DOUBTS OR SUGGESTIONS ABOUT THE GUIDE



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TEACHING DIVISION